

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

John Kiefer

Director Financial Services

Clint Bushey

Principal

Terri Kreitzman

Director of Special Education

Margaret Bell

Principal

Business and Finance Committee Meeting Minutes of Tuesday, November 6, 2018

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, November 6, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Lisa Bosse, Board Member; John Kiefer, Financial Manager; and Heather Cramer, District Administrator

New Business:

- Budget Update—Mr. Kiefer updated the committee that grant claims are being processed. He also updated that the large purchases, server update and parking lot repair, have been paid.
- Line of Credit continuation with Hustisford State Bank—Mr. Kiefer will have the documents ready for renewal on the line of credit with Hustisford State Bank for the November board meeting. The district did not utilize the line of credit this past year and it is predicting that it will not be needed again, however, it is good to have for cash flow if payments are delayed or do not match payroll deadlines.
- Kitchen Projects at HS—Mr. White has gathered bids for new shelving to meet code in the kitchen. He also has secured a bid for a new 10-burner stove that will be sought through a grant process with DPI. He also is working to update several workstations to bring them to code.
- Building Improvement Projects at JHE and HS/MS-- The district will be seeking bids to complete tiling at JHE. The two northern hallways are still carpeted and need to be tiled. The district would love to see this project happen over the Christmas break. Mrs. Cramer also discussed a complete gym floor refinish during the summer of 2019 including complete sand down of the wood surface and repainting and refinishing. She also wants to seek bids to replace the bleachers in the gym at the HS as the current bleachers are having issues and are not repairable in some places.
- Hire for kitchen assistant—The district is still seeking to hire a food service assistant for the HS.
- Athletic Director Contract—The committee discussed the athletic director contract and the compensation received. It is the committee's recommendation to look at an incremental increase over the next three years to bring the compensation comparable to surrounding districts.